



**AAFCS-TEXAS AFFILIATE BOARD CONFERENCE CALL**  
**Wednesday, December 09, 2015**  
**Minutes**

**Call to Order:** President, Joyce Armstrong, called the phone conference meeting to order at 4:01 p.m., the agenda was reviewed and accepted as presented.

**Roll Call: Secretary, Sandra Duke,** Secretary, kept track of attendees joining the conference call; a quorum was established with the following 11 members present:

Joyce Armstrong, CFCS (President), Janet Rodriguez, CFCS (Executive Director), Sandra Duke, (Secretary), Linda Mock, CFCS (Treasurer), Janis White, CFCS (VP Professional Development), Judy Warren, (VP Prof. Development-Elect), Jay Yoo, Ph.D. (VP Academic Affairs), Joyce Cavanagh, CPFFE (Finance Com Chair), Sandra Fowler, (NE District Chair), Meilana Charles, CFCS (NE District Chair-Elect), Kaitlyn Scott (Student Section-Chair).

**Members Not present:** Joice Jeffries (President-elect), Nancy Shepherd, CFCS (Counselor), Frances Hare, CFCS, Ret. (VP Membership), Karen Alexander, CFCS (VP Member Relations), Catherine Dutton, (VP Marketing), Roxie Godfrey, (VP Public Policy), Greg Thompson, (Co-VP Academic Affairs), Nancy Granovsky, CFCS (Nom. Com Chair), Angela McCorkle (SE District Chair), Angelina Bencomo (SW District Chair), Barbara Allison, (Student Section.-Advisor).

**Reports:**

**Treasurer's Report** – Linda Mock reported that Janet Rodriguez has received information from Synchrony Bank asking about the account holders for the account. Mock stated that this was in reference to the decision at the summer board meeting to move the bulk of the savings into three CDs. Mock indicated that this was discussed at the recent audit committee. Mock further reported that Rodriguez wrote a \$50.00 check for the renewal of two students. As of 12/9/2015 the checking balance is \$3,967.58, and the savings balance is \$68,405.79. President Armstrong added that the HUGS account is at \$268.00. Armstrong reported that Janet Rodriguez reported to her that there is a Student allotment of \$1,000.00 for students in the budget. Last year it was used to help with registration for the students to attend state meeting. The registration fee for 2016 has been set for \$100 for all students (members and nonmembers) to encourage involvement. Rodriguez had suggested that the allotment be used toward the

member students' registrations by applying \$25.00 to each. More about this will be addressed at the January 2016 Phone Conference Board Meeting.

The Audit committee met on November 13<sup>th</sup> in Huntsville (rescheduled from original date after SE district meeting). Nancy Granovsky, Barbara Evans, Angela McCorkle make up the audit committee with ex-officio members Linda Mock, treasurer, and Janet Rodriguez, executive director.

**VP Professional Development**, Janis White, facilitated the following reports related to the 2016 The 98<sup>th</sup> State Conference in Bryan/College Station.

**VP Academic Affairs** – Jay Yoo reported that 10 submissions have been received. They were reviewed by Yoo then by Greg Thompson. All were quality proposals and therefore all 10 were accepted and presenters were notified. White added that these have been plugged into the *Meeting-at-a-Glance* as either research or best practice. Since they all fit into one of these categories there will be no poster presentations/display. White and Yoo expressed that they were pleased at number of submissions and that they all fit together like a puzzle. Catherine Dutton was very instrumental in getting the information out to presenters. The Meeting-at-a-Glance is in the December ACTION which was emailed December 8, 2015.

**VP Marketing** – Catherine Dutton was unable to attend. President Armstrong reported that she is still working on updates to the website. Janis White added that Dutton is working on a graphic to be used for the conference. The one they were going to adapt is copyrighted so Dutton is working with one of her contacts to get a similar graphic yet avoid violation of copyright.

**VP Membership Relations** – Karen Alexander was not present; she forwarded her report to President Armstrong who reported. Alexander stated that she needs to follow up with a couple of items with Janet Rodriguez related to the t-shirts. Alexander has received applications for the awards and they are under review by committee to confirm recipients. Janis White added that the committee decided to award the *Friend of Family* to Dan Phillips of the Phoenix Commotion out of Huntsville. He does not know of the award, yet had agreed to be our speaker at no charge. The award will be a surprise to him.

**Nominating Committee** – Nancy Granovsky was not present, no report.

**Student Section** Kaitlynn Scott, chair, reported that the HUGS fund raiser for 2016 is going to be canvases painted by the various student sections before the conference and auctioned off at the conference. Scott will notify all the university advisors of the criteria and encourages all student sections

to be involved even if they cannot attend the conference. Scott has a new email address: [kaitlynnscottphotography@gmail.com](mailto:kaitlynnscottphotography@gmail.com)

White commented that the conference committee has included a Student-only session for the conference which will be sponsored by the North East Business Section. They worked hard to meet the desired criteria. Taylor Kamin, from Auburn University Student Orientation office, will be the featured speaker.

**Other:** White said they were finalizing the registration form. The cost has gone up from last year due to an increase in food costs. Approximate cost for members is 230.00 pre-conference registration and late or at door registration approximately \$250.00. There is also a one-day registration especially for students or others planning to take the AAFCS Certification exam. They will be able to enjoy the brunch and morning sessions prior to the test. Sandra Duke shared that she had tried to make a reservation at the Extended Stay which was listed as an alternative hotel. They do not make reservations until 2 weeks prior to the date.

Janet Rodriguez explained more about the plan for the student allotment as mentioned above. She also suggested that students be able to apply for a portion of the \$500.00 scholarship to help pay cost of credential exam. Sandra Duke moved, with Judy Warren as second, to accept the proposal to apply \$25.00 toward member students' conference registration with the allotment fund. Joyce Cavanagh pointed out that the allotment fund was originally in the budget for the use of the student section. The motion was tabled until the January phone conference to give Kaitlynn Scott time to discuss with the student section officers their preference and needs related to this budget item.

A discussion ensued about the purpose of the \$500.00 scholarship; Cavanagh explained that originally it was for a tuition scholarship. Janet Rodriguez will research the application form. President Armstrong thanked Cavanagh for keeping us on track.

#### District Updates:

**Southeast District** – Angela McCorkle, not present, no report

**Northeast District** – Sandra Fowler & Meilana Charles, no report

**Southwest District** – Angelina Bencomo, not present, no report

**Northwest District** – President Armstrong reported for Karen Alexander on the District meeting in November. They had a really good turn-out with 30 attendees and a wonderful discussion with their partnership. Alexander sent pictures which have been forwarded to Catherine Dutton to be added to the Facebook page. Armstrong reminded other districts, which also took pictures, to send those to Dutton.

**Comments and Announcements:**

**Joice Jeffries, President Elect** – President Armstrong relayed Jeffries desire to have pictures from FCS Day Dine In initiative sent to Catherine Dutton. If we get enough pictures we could have a display for state meeting.

**Minutes:** Sandra Duke, Secretary sent minutes from October and November to members via email prior to the meeting for their review. September minutes had been sent just prior to the October meeting and were tabled until November; however, they were not approved during the November conference call.

1. Joyce Cavanagh moved, with second from Jay Yoo, to approve the September minutes. Motion carried.
2. Joyce Cavanagh moved, with second from Judy Warren, to approve the October minutes. Motion carried.
3. Joyce Cavanagh moved, with second from Jay Yoo, to approve the November minutes as corrected. Motion carried.

**Meeting Adjourned at 5:00 p.m.**

Next meeting January 13, 2016