

TAFCS Membership Annual Business Meeting  
Secretary's Minutes (Linda Francis)  
Friday, March 2, 2007  
1:00-2:00P.M.  
Admiral A, B, & C Ballroom  
Hilton Houston NASA Clear Lake Hotel, Houston, Texas

The meeting was called to order by Marlene Lobberecht, CFCS, President. President Lobberecht requested Ramona Kellam, CFCS, Vice President of Membership, to honor past loved ones with a moment of silence.

**Reports:**

President's Report, Marlene Lobberecht, CFCS

Marlene Lobberecht, CFCS, President, benchmarked for members the Strategic Plan/Program of Work and summarized activities. She reported: an increase in membership, the Senate voting on the AAFCS Transformation changes, addition of one new college student section at University of North Texas, site visits for Clear Lake, San Antonio, Dallas and Austin to be done this year to secure a 3 year lead time for hotel/conference sites, obtained 16 PDUs for Board of Director participation, worked through the Executive Director hiring process and transition, prepared an Advisor & Student Section Handbook and Executive Director Standard Business Practices & Non-Profit Legal Operations, added a section to the TAFCS Handbook covering communications, technology and document maintenance policies in compliance with federal legislation, implemented expense reductions to conservatively align expenditures with income, updated current business contracts, created the practice of E-Board meetings for interim Board action, recommended FCS inclusion for Senate Bill 50, increased public relations visibility of TAFCS and AAFCS, promotion of advocacy/public policy while visiting various universities campus, and professional development through Annual of Refereed Papers, annual conference, research journal, and the redefinition of the Executive Director position with officers assuming greater TAFCS responsibilities. A complete copy of the Strategic Plan and Program of Work report is attached to the Board of Director's Minutes.

Executive Director's Report

Sandra Marquez-Hall, Executive Director reported the relocation of the office and change in banking practices, established TAFCS correspondence from the new Lubbock, Texas address, prepared the TAFCS 2007 Ballot, 2007 Annual Meeting registration and related information, website updates with Annual Meeting registration and ballot posting/ changes and processed the membership applications. A new web management service will be hired. She filed the association's federal and state tax forms.

Minutes of the 2006 Business Meeting

Copies of the minutes were made available to the membership by Linda Francis, Secretary. Sally Ann Swearingen made a motion for the minutes be accepted as printed. Karol Blaylock seconded the motion. **The motion carried.**

Election Results

Election results were announced by Secretary Linda Francis. The new officers were recognized and welcomed to new leadership roles.

Treasurer's Report

Lynna Wright, CFCS, Treasurer, presented the Treasurer's Report reflected a balance budget for the 2007 Annual Meeting. Lynna moved that the proposed 2007-2008 budget be approved. Seconded by Joyce Cavanagh. Ramona Kellam, CFCS addressed concern about the position of Membership

and Member Relations. Budget line item had Vice President of Communications listed incorrectly instead of Vice President of Membership. Janelle Walter, CFCS, moved to change the listing on the budget from Vice President of Communications to Vice President of Membership and to approve the budget. Sherri L. Dragoo seconded the motion. **The motion carried.**

#### Vice President of Professional Development

Marilyn Simmons, Vice President of Professional Development, reported that there were two exciting tours provided to the Johnson Space Center and Armand Bayou Nature Center. One tour was canceled by the tour contractor. The conference highlights include: Joyce Miles, CFCS Retired, presented a program on *Ellen Richards: In Her Own Words*. Mrs. Miles also presented a concurrent session on leadership. Dr. Karen Alexander, Dr. Kimberlee Davis, and Marilyn Wragg, CFCS, presented Achieve Texas, a new format for FCS Education. Joan Gillespie Jacobsen, CFCS, Vice President of Member Relations, organized the TAFCS Award Banquet. The closing session, Mr. Louis Ciolletti will speak on *From Space to Home: The Transfer of Technology*.

#### Recognition of Exhibitors and Underwriters

Glenda Dupuis, Exhibit Chair, presented the exhibitors and underwriters with a certificate of appreciation.

#### Vice President of Member Relations

Joan Gillespie Jacobsen, CFCS, Vice President of Member Relations, reported that the award winners would be recognized at the Annual Award Banquet held on Friday, March 2, 2007. She also reported that the Mabel Irwin Award winners unable to attend this conference will be invited to attend the 2008 Annual Meeting to be recognized at that time.

#### Vice President of Academic Affairs Report

Lisa Kennon, Vice President of Academic Affairs, reported that this was the first year for electronic Annual Meeting proposal submissions, reviewer process and notification of results for creative and research presentations. A few glitches were worked out; the process seemed to be well received. There were 9 submissions evaluated by 16 reviewers; all were accepted. Four best practices and research presentations displayed in poster format and five research submissions were presented in an oral reporting session. The *Annual of Refereed Papers*, Mission Control: FCS of the Future! was produced. A total of 20 copies were printed for the conference. Thirteen submissions were received for the *TAFCS Research Journal*. Lisa reported on the plan for development of a member submission process for panels or symposiums at Annual Meeting. The process will include submission, a committee review and notification of proposal acceptance or rejection. The additional process, to the current options, and forms will be formalized for review by summer board meeting.

#### Recognition of Outgoing Officers

Sandra Marquez-Hall, Executive Director and Marlene Lobberecht, CFCS, President, recognized the outgoing officers with a certificate of appreciation.

#### Recognition of Members Serving as AAFCS Officers

Marlene Lobberecht, CFCS, President, recognized members serving as AAFCS Officers and on committees: Sandra Fry, Maggie Jover, Darlene Yoquelet and Kim Kamin.

#### New Business from the Floor

No new business from the floor

#### Bylaws Proposed

Sally Fortenberry, CFCS, Counselor, presented the bylaw changes as printed in the October "Action".

#### ARTICLE IV

#### OFFICERS, SENATORS, AND STAFF ELECTIONS

Section 1. The elected officers of the Association shall consist of a president, a president-elect, **six** vice presidents, a secretary, a treasurer, and a counselor. Nominees shall be selected from the active, sustaining, retired, new professional or graduate student member categories. Nominees for the office of president elect or president must be current or former members of the Board of Directors. The treasurer and vice president, professional development shall serve one-year terms. The vice president marketing, vice president public policy, vice president, member relations, vice president, membership and vice president, academic affair shall serve two year terms. All officers shall assume office at the beginning of the fiscal year following their election.

Section 5. The vice president for marketing, public policy and membership shall be elected in even numbered years.

Section 1.

- (e) The vice president, marketing shall:
  - (1) Promote TAFCS to the public
  - (2) Serve as liaison to the Board of Directors for related organizations
  - (3) Coordinate and oversee the activities of the International Federation of Home Economics committee, and
  - (4) Provide an annual evaluation of the TAFCS website
  
- (f) The vice president, public policy shall:
  - (1) Maintain public policy link on TAFCS website
  - (2) Attend AAFCS public policy workshop during Annual Meeting

Judy Allen, CFCS, Vice President Marketing and Public Affairs, requested a friendly amendment to remove the Vice President of Public Policy from the list to be elected in even number years and be elected in odd years. Joyce Cavanagh, seconded the motion. **The motion was carried.**

#### Texas Self-Evaluation Survey and AAFCS Transformation Power Point

Arminta Jacobson, CFCS, President-elect led the discussion about the Texas Self Assessment for the AAFCS Transformation Phase 2. She will present the AAFCS PowerPoint about the transformation assessment process Saturday morning during the brunch due to time constraints. Members will be asked to complete a survey to gain insight on the value of the organization structure and activities.

#### Announcements

Sandra Fry provided annual meeting announcements.

#### Adjournment

Nelda Rogers moved that the TAFCS Annual Membership Business Meeting to adjourn. Darlene Yoquelet seconded the motion. **The motion carried** and the meeting was adjourned.

Respectfully Submitted,

Linda Francis  
May 14, 2007